

**KMEA Board Meeting  
August 4, 2013  
Friends University, Wichita, Ks.**

AGENDA	DISCUSSION	FOLLOWUP
<b>I. CALL TO ORDER</b>		
	KMEA President Avian Bear called the Kansas Music Educators Association Board Meeting to order.	
<b>II. APPROVAL OF MINUTES</b>		
	Minutes from the June 6, 2013 board meeting were reviewed by all present.  The following motion was made by Joel Gittle:  <i>I move to approve the minutes from the June Board Meeting.</i>  No discussion	The minutes are available to view on the KMEA website.  The motion was seconded by Chad Coughlin.  Motion passes unanimously.
<b>III. INTRODUCTIONS AND ANNOUNCEMENTS</b>		
III.A – The KMEA 2013-14 Board	President Avian welcomed the new members to the KMEA State Board. New members are Laura VanLeeuwen: KCDA President, Dustin Cates, KCDA President-Elect, Dennis Kerr: KBA President, Brett Martinez: SCKBA Rep, Elaine Bernstorf and Kris Brenzikofer: KMEA Special Needs Co-Chairs	
III.B –Special Guests	President Avian welcomed special guests, Craig Treinen (KMEA Jazz Education) and Dana Hamant (KMEA Exhibits and Festivals). She noted that no one from KSDE was able to be in attendance at the August board meeting.	
III.C – 2012-2013 NAFME Tri-M Award Winners	President Avian announced that the 2012-2013 NAFME Junior Tri-M Chapter of the Year is Salina Lakewood Middle School, Chapter #6027. They are advised by Lindsay Modin. She noted that this is the 3 <sup>rd</sup> year a chapter or junior chapter from Kansas has been honored at the national level.	
III.D –Upcoming Events and Deadlines	<ul style="list-style-type: none"> <li>• August 31 Southwestern Division Board Meeting, OKC</li> <li>• September 29-30 KCOMTEP, Senseney Music and WSU</li> <li>• October 5 2014 ISW Planning Meeting, Friends University</li> <li>• Oct. 27-30 All-National Ensembles, Nashville, TN</li> <li>• December 7 All Six District Mini Conventions</li> </ul>	

III. D - continued	<ul style="list-style-type: none"> <li>• January 11 Live Auditions, Salina Central High School</li> <li>• February 27 Board Meeting, Wichita Hyatt</li> <li>• Feb. 27-Mar.1 2014 In-Service Workshop, Wichita</li> </ul>
III.E – ISW 2014	<p>President Avian made announcements on the following pertaining to the ISW 2014.</p> <ul style="list-style-type: none"> <li>• Nancy Ditmer, NAFME National President will be attending this year.</li> <li>• Dr. Tim Lautzenheiser is coming to the 2014 convention, since he could not make it in 2013 due to snow.</li> <li>• Room 202 will be the internet hardline and host back-to-back clinics to decrease the crowding problems.</li> <li>• Hotel rooms should be released as quickly as possible after the auditions so that hotels know if they are truly full or have some vacancies.</li> <li>• Increase in ISW Registration Cost (asked for a motion due to continued raise in prices of venue)</li> <li>• All-State Groups Final Concert Order: <ul style="list-style-type: none"> <li>• 2014 – Choir, Jazz, 56A Band, Orchestra, 1234A Band</li> <li>• 2015 – Choir, Jazz, 1234A Band, 56A Band, Orchestra</li> <li>• 2016 – Choir, Jazz, Orchestra, 1234A Band, 56A Band</li> <li>• 2017 – 56A Band, Orchestra, 1234A Band, Jazz, Choir</li> </ul> </li> </ul>
III. F – NAFME National Assembly in Tysons Corner and Washington, D.C.	<p>President Avian made remarks on the executive council’s trip to Washington D.C. for the national assembly. She commented that they learned a lot and encouraged the membership to attend in future years. While in D.C., the KMEA delegation met with Kansas legislators, and they were informed that this year brought largest group of music education advocates to ever descend on the Capital.</p> <p>She noted that the all-national ensembles will go to Nashville this year, and Kansas has 13 students and 1 alternate who will be represented in those groups.</p>

<p>III. G – NafME Southwestern Division Meetings</p>	<p>President Avian announced that James South, from Oklahoma, is the new president of SW Division of NAFME and will be attending the ISW in Kansas on 2015.</p>
<p><b>IV. KMEA BOARD REPORTS</b></p>	
<p>IV.A – Executive Committee</p>	<p><i>Please go to the Board Book for the June Board Meeting to read all reports in full. Only new and or updated notes will be included in the minutes.</i></p> <ul style="list-style-type: none"> <li>• President, <i>Avian Bear</i> – Report stands as written. President Avian added that since submitting her board report, she has met with Cathy Duncan at Century II to discuss usher protocol at the ISW concerts.</li> <li>• President-Elect, <i>Martha Gabel</i> – Report stands as written. President-Elect Martha commented that the listening rooms back in June were very successful and thanked those who helped with the listening. She noted that she is excited to attend the conference in Nashville, especially the 2-day pre-conference that focuses on teacher evaluation and assessment.</li> <li>• Vice-President, <i>Craig Manteuffel</i> – Report stands as written. Vice President Craig reported that he has been researching state advocacy groups in the last few months that have an organized “call to arms” model, and there is not a standard set for them yet. He noted that the “call to arms” group seems to be more effective rather than a parent organization, which would rotate its membership as students graduated from high school. Joel Gittle suggested the use of social media in organizing and communicating with a group like that. Craig also noted that Avian did a wonderful job at the national assembly and thanked Dr. Taylor for his work as Southwest division president.</li> <li>• Executive Director, <i>John Taylor</i> – Report stands as written. Dr. Taylor highlighted a few items from his report. He was able to put \$5000 in the KMEA fund this year, bringing it very close to a sustaining level where it can be used for grants or scholarships. He recognized Past-President of KMEA, Mike Quilling, who is serving on the Kansas Commerce Department Arts Advisory Board. Dr. Taylor also mentioned he is meeting with KMEA’s CPA about a records retention policy. He thanked the KMEA employees for the work they do for the organization.</li> </ul>
<p>IV.B - Presidents</p>	<ul style="list-style-type: none"> <li>• Northeast District President, <i>Chad Coughlin</i> – Report stands as written. Chad noted that following the vote to divide the NE District at the June board meeting, he has been alleviating concerns and explaining that no decisions have been made yet. He is establishing a committee and hoping to get more teachers at the general assembly so more people are informed as to what will be happening in the coming months and years. President Avian thanked Chad for his</li> </ul>

<p>IV.B – continued</p>	<p>reassuring tone and hard work in relaying the news to the NE District.</p> <ul style="list-style-type: none"> <li>• Southeast District, <i>Mark Gard</i> – Report stands as written. Mark announced that the SE District is working to get a new executive director.</li> <li>• North Central District, <i>Joel Gittle</i> – Report stands as written. Joel remarked that the biggest discussion point at his summer district meeting was the splitting of the NE District. He said they are mostly excited and curious as to how the new districts will take shape.</li> <li>• South Central District, <i>Shawn Knopp</i> – Shawn distributed his report. He noted that all clinicians for the SC mini convention are finalized except the band. He mentioned that he is looking for more affective ways to include and incorporate the elementary teachers in the district.</li> <li>• Northwest District, <i>Vesta Jo Still</i> – Report stands as written. Vesta Jo announced that David Barg would be the orchestra clinician this year. She also mentioned that the groups will be performing an arrangement of “Somewhere Over the Rainbow” that was commissioned about ten years ago for orchestra, choir, and antiphonal brass.</li> <li>• Southwest District, <i>Erika Clausing</i> – Report stands as written. Erica made note that the SW summer board meeting would be happening the following Tuesday.</li> <li>• NAFME Collegiate, <i>Billy Wicks</i> – Report stands as written. Billy is finalizing those coming in for the KCOMTEP convention. He noted he is particularly excited for the accommodations and practices in the music classroom session that will be held. President Avian thanked him for his work.</li> </ul>
<p>IV.C – Administrative Personnel</p>	<ul style="list-style-type: none"> <li>• KMR Editor, Steve Oare – Dr. Taylor passed on a message from Steve about the winter issue deadline of Oct 1 for the KMR fall issue.</li> <li>• Advertising Manger KMR, <i>Robert Lee</i> – Report stands as written. Robert explained that he is revamping the advertising for the KMR to make sure it is valuable to advertisers. They are looking at changing the space and possibly pricing of the online ads.</li> <li>• Web &amp; Technology Manager, <i>Troy Johnson</i> - Report stands as written. Troy noted that he is working on improvements to the KMR including an article index with a search option. He is also working on finding the right company with rate limits that will allow presidents</li> </ul>

IV. C – continued	<p>and chairs to send large numbers of emails to their respective groups. He is working on populating the rolodex with the elementary and middle schools that are not listed on the KSHSAA database. Troy also shared the merchandise with the KMEA logo that will be available on Café Press. He noted that KMEA will not be competing with vendors at the ISW, and the items will have just the generic KMEA logo.</p> <ul style="list-style-type: none"> <li>• All-State Manager, <i>Randy Fillmore</i> – Report stands as written. Randy emphasized that the festival managers are striving to meet the needs of special needs students at audition sites. He announced that there will not be an increase in audition fees this year. He also noted that the rules and regulations need to be edited and rewritten.</li> </ul>
IV. D – Advisory Board	<ul style="list-style-type: none"> <li>• Jazz Education, <i>Craig Treinen</i> – Criag described the work he has been doing for the planning of the intercollegiate jazz band. He met with Bill Thomas and Avian Bear to discuss the structure and logistics. He is working on getting the finances for the expenses of the ICJB worked out. He noted that the jazz band will meet on the same year as the intercollegiate orchestra so that more wind players can be involved.</li> <li>• Advocacy, Fred Burrack &amp; Phil Payne – Report stands as written. President Avian directed the board to look over the new survey that Fred and Phil put together about music teacher satisfaction. The board made comments and suggested edits to the survey.</li> </ul>
IV.E – Affiliate Members	<ul style="list-style-type: none"> <li>• KCDA President, <i>Laura VanLeeuwen (Dustin Cates)</i> - Report stands as written. Dustin reported that attendance at the KCDA convention was up. He also asked that KMEA look at moving KCDA out of the service club and basement during the ISW</li> <li>• KASTA President, <i>Karen McGhee-Hensel</i> – Report stands as written. Karen reported that the solo competition is under way for the year, and they are excited about it being at the ISW. She also noted that there has been a proposal by some membership to remove the memorization requirement at state solo festival. KASTA has created a survey that is going out to all members, which asks their opinion on this topic.</li> <li>• KBA President, <i>Dennis Kerr (Brett Martinez)</i> – Brett mentioned that KBA is working on guidelines for the state audition process. He also expressed a desire to speak for a few minutes to the collegiate membership at KCOMTEP.</li> <li>• Kansas Orff President, <i>Linda Rohrer</i> – Report stands as written. Linda was unable to attend, as the Kansas Orff Workshop was scheduled the same day as the KMEA board meeting.</li> </ul>

IV. E – continued	<ul style="list-style-type: none"> <li>• KMEK President, <i>Hannah Northern</i>s (Lauren Hirsh) – Lauren highlighted that they had 55 students at WSU for the Kodaly levels certification. She also noted that they have a new publicity chair and a secondary vocal and instrumental chair. They are looking for a way to expand the reach of KMEK beyond the elementary level.</li> </ul>	
<b>V. OLD BUSINESS</b>		
V.A – Redistricting Update	President Avian gave an update on the process of redistricting the NE District. She noted that a committee chaired by Chad Coughlin will begin meeting in December and have until June to come up with a plan for the physical land division and timeline for the division. She reminded the board that this change is truly two new districts, not just one.	
V.B – KSDE – Teacher Evaluation and Career Pathways	President Avian announced that she had reached out to the KSDE board to have a guest at both the June and August meetings, but none were able to make it.	
V.C – Awards	Vice President Craig reminded the board that the deadline for submission of awards is September 30 <sup>th</sup> .	
V.D – District Presidents (Strategic Plan)	<p>President Avian noted that putting a single person in charge of membership outreach is a daunting position, so the following was established in relation to the execution of the strategic plan membership outreach section:</p> <ol style="list-style-type: none"> <li>1. Outreach to retired teachers (Craig Manteuffel)</li> <li>2. Outreach to college students (Martha Gabel)</li> <li>3. Outreach to elementary teachers (Martha Gabel)</li> <li>4. Master Teacher Videos (Avian Bear) <ol style="list-style-type: none"> <li>a. Invitation from District President</li> <li>b. Name, lesson objective, date (for cataloging)</li> <li>c. Signed Web Permission form</li> <li>d. Try to build library by 2.4 per district per year.</li> </ol> </li> </ol> <p>Dr. Taylor encouraged teachers to contact whoever is in charge of the collegiate chapters in the colleges in nearby colleges and make themselves available to them. He also said that he would speak with the mentoring chairs about adding 2<sup>nd</sup> or even 3<sup>rd</sup> year mentoring for beginning teachers .</p>	
V.E – Other	None	
<b>VI. NEW BUSINESS</b>		
VI.A – 2014 Accepted ISW Performing Groups	President Avian announced that the letters for notification of performing groups at the ISW had been sent out and encouraged the board to congratulate those who have the honor of performing from their districts.	
VI.B – Financial Report	Dr. Taylor made available several copies of the always interesting financial report. He noted that he has the books reviewed each year, which gives him an overall statement of how the procedures are being handled, and he received a good report. He said that all members of the board are welcome to any financial details, except	

VI.B – continued	<p>salaries of the employees, which only the executive council has access to. (He said employees have not received a raise in 5 years). While the organization is in good financial shape, Dr. Taylor did point out the rising costs of everything, namely the ISW costs, are putting strain on KMEA. Dr. Taylor also mentioned the 3 places KMEA has investments and specifically noted that the KMEA Fund is very close to having \$50,000.</p> <p>The following motion was made by Billy Wicks:</p> <p><i>I move to accept the financial report as presented.</i></p> <p>No discussion</p>	<p>The motion was seconded by Joel Gittle.</p> <p>Motion passes unanimously.</p>
VI.C – Increase ISW Registration Cost	<p>Dr. Taylor requested that the board increase the KMEA ISW registration fee by \$5 because of the rising costs of food, services, rooms, ushers, busses, etc. He commented that the ISW is still a very inexpensive workshop.</p> <p>The following motion was made by Vesta Jo Still:</p> <p><i>I move that KMEA increase the ISW registration fee for active members by \$5.00.</i></p> <p>No Discussion</p>	<p>The motion was seconded by Chad Coughlin</p> <p>Motion passes unanimously.</p>
VI.D – Intercollegiate Jazz Band	<p>President Avian announced that the ICJB will be initiated at the 2016 ISW. She thanked KBA and Craig Treinen for their work in putting it together.</p>	<p>No action taken.</p>
VI.E – KMEA Advisory Board Special Needs	<p>President Avian introduced Elaine Bernstorf and Kris Brenzikofer as the new Advisory Board Special Needs Co-Chairs. Elaine and Krs described their vision for the function of the positions and how it will aid in accomplishing the strategic plan. President Avian asked three things of the special needs chair:</p> <ol style="list-style-type: none"> <li>1. Have clinics at the ISW to get word out and start spreading information</li> <li>2. Print articles in the KMR each issue.</li> <li>3. Have a special needs focus in the KMR</li> </ol>	<p>No action taken.</p>
VI.F – Live Audition Guidelines ready for February vote	<p>President Avian asked that the live audition guidelines be ready for a February approval vote. Dr. Taylor reminded district presidents to keep the revision of things on agendas as an announcement in the district meetings.</p>	<p>No action taken.</p>

VI.G –Parent Advocacy	No action taken	
VI.H – other Café Press logo merchandise	<p>The following motion was made Joel Gittle:</p> <p><i>I move that KMEA start selling logo merchandize online.</i></p> <p>No Discussion</p>	<p>The motion was seconded by Shawn Knopp.</p> <p>Motion passes unanimously.</p>
<b>VII. RECAP AND ADJOURNMENT</b>		
VII. Recap and Adjournment	As there were no other issues brought before the Board at this time, it was moved by Joel Gittle to adjourn the August 2013 KMEA Board Meeting. Chad Coughlin seconded the motion. Motion passes unanimously.	